Resource Development Chair

**Mission Statement of Resource Development Committee**

The Resource Development Committee is committed to ensuring that the International Service Organization of COSA has the volunteers and money it needs to carry the message to those who still suffer.

**Overview of Role**

The Resource Development Committee chair acts as a liaison between the Resource Development Committee and the board. The chair is responsible for the overall health and growth of this committee and the various volunteer teams. The chair also stays in regular contact with all coordinators to ensure the committee's goals are reached.

- Facilitate scheduled committee conference call meetings
- Coordinate committee agenda with input from the committee
- Lead group to carry out fundraising efforts through annual campaigns
- Lead group to share volunteer needs with fellowship
- Provide status reports of progress to the board
- Coordinate with other ISO committees where necessary
- Write an annual committee report
- Work closely with ISO chair and Central Office manager to ensure Central Office is following fundraiser procedures
- Support the mission statement of ensuring that the International Service Organization of COSA has the volunteers and money it needs to carry the message to those who still suffer
- Recruit committee members qualified to assist in carrying out the mission

**Requirements/Necessary Tools**

- E-mail/Computer
- Reliable internet connection

**Helpful Skills and Abilities**

- Proficiency in leading a teleconference meeting
- Fundraising experience
- Strong writing skills
- Ability to delegate responsibilities